

2017 Vermont Historic Preservation Grant Application

Due Monday, October 3, 2016

IMPORTANT INSTRUCTIONS:

Please refer to the *2017 Vermont Historic Preservation Grant Application Manual* **before** completing your application. The manual contains directions to help you respond to each section below and clarifies what information is required. The manual is available [online](#) or you may request a paper copy by sending an email to debra.sayers@vermont.gov or by calling 802-828-3213.

1A. APPLICANT

Name: Centre Congregational Church

Address: 193 Main Street

City: Brattleboro

State: Vermont

Zip Code: 05301

Daytime phone: 802-254-4730

Email address: centrechurch@centrechurchvt.org

1B. PERSON AUTHORIZED TO EXECUTE CONTRACTS FOR APPLICANT

Name: Roger Miller, Committee on Buildings and Grounds c/o Centre Congregational Church

Address: 193 Main Street

City: Brattleboro

State: Vermont

Zip Code: 05301

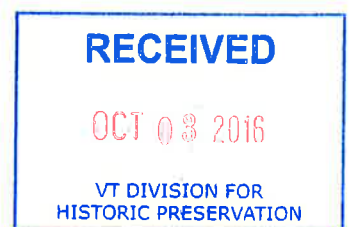
Daytime phone: 802-254-4638

Email address: jrmiller31@comcast.net

1C. PERSON AUTHORIZED TO ADMINISTER THE PROJECT

Name/Title: Matt Kennedy, Chair, Church Council

Address: 193 Main Street



City: Brattleboro
Zip Code: 05301

State: Vermont

Daytime phone: 603-256-8652

Email address: rallye44@comcast.net

1D. PROPERTY OWNER (if different from applicant)

Name: Centre Congregational Church

Address: As above

City: As above

State: As above

Zip Code: As above

Ownership Status: (check one)

Municipality Non-Profit

1E. HISTORIC NAME AND LOCATION

Historic Name: Centre Congregational Church

Physical Address: 193 Main Street, Brattleboro, Vermont, 05301

2. GRANTEE EXPERIENCE

2A. Has any previous rehabilitation work on this building been funded with a State Historic Preservation Grant? If yes, please list the year and purposed of the grant.

Yes No If yes, please comment:

2B. Does your organization have experience with similar federal or state grant programs?

Yes No If yes, please comment:

2C. Does your organization use a manual or automated Accounting system?

Manual Automated

3. BUILDING INFORMATION

You can determine whether a building is listed or has been determined eligible for listing in the State or National Register by looking at the Vermont Division for Historic Preservation's **Online Resource Center**, available at <http://www.orc.vermont.gov/Resource/Show-Resource-Table.aspx>.

3A. Date(s) of Original Construction, Major Additions (can be approximate):
Original construction – 1816, Addition of the Wells Wing - 1966, Major Renovation and Repairs-2006-2009.

3B. Original Building Type:

House Barn Church Town Hall School Commercial

Other (explain)

3C. Is the building listed in the State Register of Historic Places?

Yes No, but determined eligible No

3D. Is the building listed in the National Register of Historic Places?

Yes No, but determined eligible No

CRITERION 4. PRESERVATION OF HISTORIC FEATURES

For each subsection below rate the condition of building elements (excellent, good, fair, poor). Then write a short summary of the work needed to repair/restore this element including methods of repair and materials to be used. If no work is needed in any subsection, say do. Do not leave sections blank. For each section where funding is sought through this grant application, check the "Grant Funds Requested" box for that section.

4A. Roof

Condition:

Poor

Repairs Needed:

Roof on the Wells Wing is leaking badly with water discolorations in several rooms heavily used by children ... among others. Roof needs to be recovered.

Grant Funds Requested – Total estimated cost of the roof repair is \$19,500. We are requesting half of that or \$9,750.

4B. Frames & Structure

Condition:

Satisfactory

Repairs Needed:

None at this time

Grant Funds Requested

4C. Exterior (siding, trim, etc.)

Condition:
Satisfactory

Repairs Needed:
None at this time

Grant Funds Requested

4D. Interior (plaster, trim, rooms etc.)

Condition:
Satisfactory

Repairs Needed:
None at this time

Grant Funds Requested

4E. Windows & Doors

Condition:
Satisfactory

Repairs Needed:
None at this time

Grant Funds Requested

4F. Foundation (masonry)

Condition:
Satisfactory

Repairs Needed:
None at this time

Grant Funds Requested

4G. Special Features (steeple, cupolas, porches, etc.)

Condition:
Satisfactory

Repairs Needed:
None at this time

Grant Funds Requested

4H. Site (drainage, roads, sidewalks, etc.; conditions that cause damage to the building)

Condition:
Satisfactory

Repairs Needed:
None at this time

Grant Funds Requested

CRITERION 5: LONG TERM USE

5A. Briefly describe the building and give a short summary of the building's history. What was the original use of the building and what is the building's current use?

Centre Congregational Church has existed in downtown Brattleboro since 1816. Over time it grew and, by 1966, it was clear that an addition would be necessary to accommodate the burgeoning church school. Since that time, as in other congregations, the enrollment in the church school has declined. However, the building is still used for the current church school, various adult education programs, and, most importantly, the Centre for Children. The Centre for Children is a weekday child care program that typically enrolls 40 +- children from the community. It is one of the few programs available in our community that provides care for infants. 81% of the children enrolled are eligible for the federal free lunch program. Their lunches, as well as take-home meals for the weekends are prepared in the kitchen of Centre Church.

In addition to the programs described above, the building also provides space for several weekly AA meetings, and supports the Brattleboro Literary Festival,

Brattleboro School of Music concerts, Loaves and Fishes (a community meal program), and provides space for an office and choir materials. Careful maintenance of the roof will allow all the programs described above to continue unabated in a healthful and supportive environment.

5B. Describe any substantial work that has been performed on the building in the last five years:

Major structural repairs on the building were completed in 2009. Also, a new heating system and upgrades to the electrical wiring including a fire alarm tied directly into the central fire station.

5C. What is the planned use of the building following this project? If the building is rehabilitated, will it have a new use? Describe changes that will be made to the building in order to accommodate this new use. Will these changes impact historic features?

Please see 5A. It is our hope that the building will continue to be safe and appropriate for the uses described in 5A. Repair of the roof will make this possible and will not impact the historic features of Centre Congregational Church.

5D. Describe any additional work that needs to be done following the completion of this project. Do you have a plan for routine maintenance and long-term preservation of the building?

Under the supervision of the Committee for Buildings and Grounds, a part time janitor (20 hours per week) performs routine maintenance. A local plumbing contractor and an electrical contractor are on call to handle any upgrades or

emergency repairs. In addition the Buildings and Grounds Committee frequently organizes volunteer work groups for painting and cleaning projects.

CRITERION 6: PUBLIC BENEFIT

6A. Is the building open to and/or used by the public? x Yes No
If yes, please describe:

Centre Congregational Church is open and used by an almost endless succession of groups and individuals, some of whom are described under 5A. Our Loaves and Fishes program provides mid-day meals for the homeless two days a week for an approximate total of 400 meals a week. We provide space for Carry Me Home, a group that is gathering clothing and goods for Syrian refugees. Three different AA groups meet weekly at the church. We function as a depot for distribution of food to the poor at Thanksgiving and Christmas. Smaller groups such as a women's choral group and the AAUW Book Sale move in and out of the building continually, making it truly a community resource. We are committed to maintaining the building in such a fashion that it can be of service to the community.

If no, please describe any plans for public use:

6B. Describe the public benefit of this project. Is the building easily visible from public places? Is it important to the history of the community or an important local symbol or landmark?

Our building is easily visible throughout the town. Indeed, it often functions as a landmark for those passing through the town. The church sits in the heart of downtown Brattleboro, across the street from the post office and next to the town-owned Gibson-Aiken recreational center, and is centrally located in the Designated Downtown District.

6C. Does the community support the project? Are other organizations involved in the project?

NA

CRITERION 7: BUDGET

7A. Summarize items from Section 4 that will be funded through this grant request. **Please only include items for which you are seeking grant funding through this program.** You may add more lines if necessary.

WORK DESCRIPTION IN PRIORITY ORDER

1. Relay the roof over the Wells Wing of the church.
Estimated Cost: \$19,500

2.
Estimated Cost: \$

- 3.

Estimated Cost: \$

4. Estimated Cost: \$

5. Estimated Cost: \$

6. Estimated Cost: \$

7. Estimated Cost: \$

8. Estimated Cost: \$

TOTAL ESTIMATED GRANT PROJECT COST: \$19,500

7B. GRANT REQUEST

REMINDER: the *maximum* grant amount you may request is **\$20,000.00**

GRANT AMOUNT REQUESTED: \$9,750

7C. MATCHING AMOUNT SUMMARY

List all sources of matching funding below. Matching funds that equal your grant request *must* be in-hand at the time of application. You may add more lines if necessary.

SOURCE: Centre Congregational Church Endowment Fund
AMOUNT: \$9,750

SOURCE:
AMOUNT: \$

SOURCE:
AMOUNT: \$

TOTAL AMOUNT OF MATCHING FUNDING: \$9,750

(Should match grant request)

7D. SOURCES OF ADDITIONAL FUNDS

Tell us about any sources of additional funds in addition to matching funds that will be used to pay for work prior to reimbursement. Indicate whether these funds are in hand or must still be raised. You may add more lines if necessary.

We plan to take \$19,500 from our Endowment Fund to pay for the work and will reimburse that Fund with grant dollars.

7E. PARTIAL AWARD

Could your organization accept a partial award to successfully complete a phase of this project? Yes x No

Describe what funds are necessary to support each discrete portion of the project.

7F. ADDITIONAL BUDGET COMMENTS

Like many other Congregational churches around the country and in Vermont, our congregation is shrinking. Older and wealthier members of the congregation are becoming ill and/or dying. Younger members are fewer in number and are less able to contribute financially. We find ourselves with an historic building that requires constant attention in order to continue to serve not only our congregation but the larger community as well. As a congregation we are committed to community service and it is to that end that we apply for support in maintaining our building.

CRITERION 8: ACCESSIBILITY FOR PERSONS WITH DISABILITIES

8A. Is the building handicapped accessible? x Yes No

If yes, please describe: *A ramp at the front side entrance gives access.*

The main floor of the building is handicapped accessible but the upper and lower floors are not.

If no, please describe any plans to make it accessible.

We have tentative plans in place to make our entire building completely accessible. However, at this time, without a settled pastor, we are unable to mount a capital campaign that would allow us to raise the dollars that our accessibility needs require.

CRITERION 9: DESIGNATED DOWNTOWNS AND VILLAGE CENTERS

9A. Is your building in a Designated Downtown or Village Center under the Downtown Development Act?

x Yes No

10. REQUIRED ATTACHMENTS

The following attachments are **required** parts of the grant application. See Grant Manual for a full description of each item. Check off the boxes to make sure you have included all the required attachments. **Incomplete applications will not be considered.**

- Project Estimate(s)
- Location Map
- Sketch Map
- Proof of non-profit status [IRS 501 (c)(3) certification] (for non-profit, tax-exempt organizations)

- CD of .jpg images
 (OPTIONAL) Preservation Plans, Reports, Evaluations, or Maintenance Plans of the building

11. LEGISLATORS

Please list your State Senators and Representatives

Sen. Becca Balint

(D-Brattleboro) (802) 257-4162

bbalint@leg.state.vt.us

Sen. Jeanette White

(D-Putney) (802) 387-4379

jwhite@leg.state.vt.us

Rep. Mollie S. Burke

(P/D-Brattleboro) (802) 257-4844

mburke@leg.state.vt.us

Rep. Valerie A. Stuart

(D-Brattleboro) (802) 257-0249

vstuart@leg.state.vt.us

stuartcomm@gmail.com

Rep. Tristan Toleno

(D-Brattleboro) (802) 579-5511

toleno@leg.state.vt.us


12. CERTIFICATION:

A. If you are submitting your application via email you MUST check the box below to certify your application.

I am submitting this Application digitally. I am applying for a 2017 Historic Preservation Grant and am authorized to submit this application on behalf of the Applicant. I certify that the information presented in this Application is complete and accurate and I am authorizing the Division for Historic Preservation to accept the submittal for review and potential award. I understand that upon submission to the State, I relinquish sole rights to ownership or control over the photographs and digital images I am submitting and that the photographs shall become the property of the State upon receipt by the State.

B. If you are submitting a paper copy of the application you MUST sign and enter the date in the box below.

By signing this application, I certify I am applying for a 2017 Historic Preservation Grant and am authorized to submit this application on behalf of the Applicant. I certify that the information presented in this Application is complete and accurate and I am authorizing the Division for Historic Preservation to accept the submittal for review and potential award. I understand that upon submission to the State, I relinquish sole rights to ownership or control over the photographs and digital images I am submitting and that the photographs shall become the property of the State upon receipt by the State.

APPLICANT NAME:	<i>Centre Congregational Church, Brattleboro, VT 05301</i>	
SIGNATURE:		DATE: (mm/dd/yyyy) <i>09/30/2016</i>

Applications are to be submitted via e-mail to accd.hpgrants@vermont.gov by midnight October 3, 2016.

If you are unable to submit your application via e-mail you may submit a paper copy to the address below. **Applications must be postmarked or hand-delivered by 4:30 on October 3, 2016.**

Vermont Division for Historic Preservation
Attention: Caitlin Corkins
One National Life Drive
Davis Building, 6th Floor
Montpelier, VT 05620-0501

**Thank you for applying to the
Vermont Division for Historic Preservation's
Historic Preservation Grant Program!**